



hfma[™] alabama chapter
healthcare financial management association

ALABAMA CHAPTER
MEMBERSHIP DIRECTORY
2009 - 2010

MAKING IT
Count

TABLE OF CONTENTS

ALABAMA CHAPTER

PRESIDENT’S MESSAGE	4
ALABAMA CHAPTER OFFICERS	5
CHAPTER OFFICERS AND DIRECTORS	6
PAST PRESIDENTS	9
ALABAMA CHAPTER COMMITTEES AND COUNCILS	10
CHAPTER HISTORY	14
CHARTER MEMBERS	16
ALABAMA HOSPITAL ASSOCIATION	17
CALENDAR OF EVENTS	18
OFFICER REGISTRATION POLICY	18
STATEMENT OF BUDGETED RECEIPTS AND DISBURSEMENTS	19

CONSTITUTION AND BYLAWS

CONSTITUTION	20
BYLAWS	21

AWARDS & RECOGNITION

DAVIS CHAPTER MANAGEMENT SYSTEM AWARD AND RECOGNITION PROGRAM ..	26
AWARDS OF EXCELLENCE FOR EDUCATION	26
C. HENRY HOTTUM AWARD	27
ROBERT M. SHELTON AWARD	28
HELEN M. YERGER AWARD	29
LIFE MEMBERSHIP AWARDS	30
HFM ARTICLE AWARDS	31
FOUNDERS MERIT AWARD SERIES	31
FOLLMER BRONZE AWARD	34
REEVES SILVER AWARD	36

MUNCIE GOLD AWARD	38
FOUNDERS MEDAL OF HONOR AWARD	40
FREDERICK C. MORGAN AWARD	40
PROFESSIONAL EXAMINATIONS	41
ALABAMA CERTIFIED MEMBERS	42
BEST PAPER AWARD	44
ROBERT M. COATS OUTSTANDING MEMBER AWARD	45

NATIONAL HFMA

NATIONAL BOARD OF DIRECTORS	47
NATIONAL LEADERSHIP	47
REGIONAL EXECUTIVES	50
CHAIRMAN’S THEME: THE BUSINESS OF CARING	51
HFMA ORGANIZATION OVERVIEW	52
HFMA NATIONAL MISSION	53
HFMA MEMBERSHIP	54
HFMA MILESTONES	55
CONTACTS AT HFMA	57
CHAPTER MEMBER LINK	57

President's Message



Dear Fellow Alabama Chapter Members:

It is my pleasure to present to you the 2009-2010 Alabama Chapter Website Member Directory. This directory is just one of the many benefits you have by selecting Alabama as your home chapter. I hope that this directory serves as a resource in providing you with important information on our chapter members, institute schedules, and a listing of our valued sponsors. You may access our online directory at www.alabamahfma.org along with more detailed Chapter information.

Each year the national Chairperson for HFMA develops a theme for their year. Cathy Jacobson, this year's chairperson chose for her theme "**Making It Count**". In her theme she not only refers to her professional work and HFMA but her personal life. Like Cathy does each day, we also need to remember to "**Make It Count**". While at home, work, social event, church, or a volunteer position with HFMA Alabama, "**Making It Count**" will change lives. Take the opportunity to help a coworker, visit family, help the elderly, hug a child, and making sure that all is well at the end of the day. Make today and every day count!

I would like to thank you the members for your continued support of the Alabama Chapter during this critical time in healthcare and for our nation.

The friends you make today at HFMA will soon become another family. During my 20 years of being a part of HFMA I have found that **other family** in many friends and colleagues along the way.

Additionally I have A VERY SPECIAL THANK YOU to all those who serve as volunteers to make our Chapter strong and successful. Working together we have become one of the strongest Chapters in the nation. This strength is NO ACCIDENT.....it comes with commitment, hard work, dedication and a passion to make an impact in health care. I know that you will gain far more than you ever contribute.

Last I want to thank you for allowing me to serve as your president. **IT IS AN HONOR.** I welcome your comments and suggestions during the year as we strive to continue to improve our Chapter and make it even more successful by "**MAKING IT COUNT!**"

Sincerely

Linda Maddox

Alabama Chapter of HFMA



Alabama Chapter Officers

Biographical Information



Linda Maddox - President

Ms Maddox has been with MedAssist for over 5 years. She currently serves as a qualified Customer Service Manager for clients based in Alabama and Georgia. She also oversees the current financing/loan program (MAP) for the corporation. While at MedAssist she has served as Director of Operations for Alabama, Florida and Mississippi. Ms Maddox has twenty plus years of healthcare related experience. She served for 10 years as the Consolidated Business Office Director for one of the largest health systems in the state of Alabama. Her background there included all aspects of accounts receivables and bad debt collections. She served as a member of The Executive Advisory Board with SSI, Inc for over 10 years, and 5 years as the Chairperson for Alabama UB 92 committee.

Stephanie Martin - President Elect

Stephanie Martin is the Business Office Director – Helen Keller Hospital, in Sheffield, Alabama. Stephanie has 31 years of healthcare experience. Stephanie has been a member of HFMA since 1992 and has served the Alabama Chapter as Summer Institute Program Chairman for 3 years and is currently Fall Institute Program Chair. Stephanie is married, has 2 daughters and son-in-law and spends a lot of weekends working outdoors landscaping and enjoys football and tailgating in Tuscaloosa, Alabama “ROLL TIDE”.



Vincent Bonetti - Secretary

Vince Bonetti is currently Executive Director –PFS for Huntsville Hospital System. He has over 20 years of AR Management. He has worked in for-profit and not-for-profit enterprise, stand alone and multi-hospital systems. He has held local, regional and nationally responsible positions across the U.S.

Eric Jeffries - Treasurer

Eric Jeffries, CPA is the controller for the Baptist Health Foundation. The Foundation is responsible for all fundraising efforts for Baptist Health System, Inc. and its hospitals throughout Alabama. Eric has over seven years experience in the healthcare field and a combined total of over twelve years in the accounting field. He has been a member of HFMA since 2001 and has served the Alabama Chapter as the Spring Program Chair, Quality Chairperson, and Publications Co-Chair. Eric has an undergraduate degree from the University of Montevallo and a Masters of Tax Accounting from the University of Alabama. He is married with two sons and a daughter that enjoy baseball, basketball and gymnastics. Eric and his family are actively involved in the First Baptist Church of Columbiana where he currently serves as Treasurer and a member of the Finance Committee.



Jerry Smith, CPA - VP Fall Institute

Jerry is a graduate of Samford University school of Business in Birmingham, Alabama and is a Certified Public Accountant. Jerry joined St. Vincent's in 2000 as Director of Business Services managing the Business Office and Patient Access with Health Information Management added in 2002. With the acquisition of Eastern Health System in 2006, Jerry was named Vice President, Revenue Cycle for the newly formed St. Vincent Health System managing Central Scheduling, Patient Access, Central Business Office, Health Information Management, Contracting and Charge Master. Jerry completed a two year Fellowship with the Health Care Advisory Board and in January, 2005 was named a Fellow of the Advisory Board. He has served on various civic boards and is a Board Member of the Alabama Chapter of HFMA.



Jason M. Frey, CPA - VP Sponsorship

Jason M. Frey is originally from Birmingham, AL. He received his B.S. (1999) and Masters of Accountancy (2000) degrees from the University of Alabama. He obtained his CPA license in 2002. Jason began his career with Ernst & Young in Birmingham, AL. Jason spent 5 years with Ernst & Young as an auditor with clients primarily in the healthcare industry. Jason joined Children's Health System in 2006 as the Director of Accounting. In 2009, Jason joined Medical Properties Trust as a Finance Manager. Jason became a member of HFMA in 2006 and also served as the Publications Co-Chair. In 2007, Jason served as the Newsletter Chair. In 2008, Jason served as the Vice President of the Fall Institute. For the 2009 year, Jason is serving as the Vice President of Sponsorship. Jason and his wife Sarah have two sons (Jackson & Hunter). Jason and his family are active members at Dawson Memorial Baptist Church in Birmingham, AL. Jason really enjoys spending time with his family, spelunking, golf, and cross-stitching.

**Alabama Chapter Officers
2009-2010**

President

Linda J. Maddox
Medassist, Inc.

VP - Fall Institute

Jerry Smith, CPA
Proxsys, LLC

President-Elect

Stephanie R. Martin
Helen Keller Hospital

VP - Annual Institute

Stephanie R. Martin
Helen Keller Hospital

Secretary

Jerry Smith, CPA
Proxsys, LLC

VP - Sponsorship

Jason Frey, CPA
Medical Properties Trust

Treasurer

Eric Jeffries, CPA
Baptist Health Centers

VP - Membership

Lonnie Younger, FHFMA, CPA
Huntsville Hospital

Past Chapter President

Vicki H. Parks, FHFMA
St. Vincent's Health System

Alabama Chapter Directors

Vicki H. Parks, FHFMA
St. Vincent's Health System

John Kimsey, FHFMA, CPA
Warren Averett Kimbrough & Marino, LLC

Yolanda D. Rich, MBA, CHC, FHFMA
St. Vincent's Health System

Annette N. Baker, FHFMA
BC/BS of Alabama

Kimberly P. Shrewsbury, CPA
St. Vincent's Health System

Greg Johnston
Baptist Health System

Alabama Chapter Leadership

DCMS / Founders Contact
Donna Ezell, RN
Athens-Limestone Hospital
(256) 233-9103

Technology Chair
Mitzi C. Winters, FHFMA
Medassist A Firstsource Company

Newsletter Chair / Publications
Libby Bailey, FHFMA, CPA
Callahan Eye Foundation Hospital

Certification Chair
Vicki H. Parks, FHFMA
St. Vincent's Health System

Member Directory Contact
Richard Byerly, CPA
East Alabama Medical Center

Quality Chair
Laura McRea
Cullman Regional Medical Center

Forum Chairs

PFS
Tavie H. Bender
Trinity Medical Center

Compliance
Leigh Aufdemorte
Callahan Eye Foundation Hospital

CFO
Kimberly P. Shrewsbury, CPA
St. Vincent's Health System

CPAR
Tavie H. Bender
Trinity Medical Center

Alabama Chapter Past Presidents

1959-60	Kyser Cox
1960-61	Fred Hansen
1961-62	Milton Booth
1962-63	Don Wallace
1963-64	Elizabeth Smith
1964-65	Dan Childress
1965-66	Joe Greene
1966-67	Frank Wells
1967-68	Elmo Elrod
1968-69	Nellie Faye Whitmire
1969-70	Will R. Wakefield
1970-71	Alex M. Smith, Jr.
1971-72	James D. Powell, Jr.
1972-73	Patricia M. Lewis
1973-74	Ken Stanton
1974-75	Woodford W. King
1975-76	James H. Ford, Jr.
1976-77	Eunice D. Bayer
1977-78	Jacqueline M. Smith
1978-79	Jacqueline M. Smith
1979-80	Joseph L. Harris
1980-81	George H. Wallace
1981-82	G. Marc Neas
1982-83	James E. Rowell
1983-84	Derrell O. Fancher
1984-85	Timothy J. Thornton
1985-86	Charles E. Simon
1986-87	Dennis T. Bynum
1987-88	Steve F. Saylor
1988-89	Garey P. Morrison

Alabama Chapter Past Presidents

1989-90	Howard Sisco
1990-91	Thomas M. Hales
1991-92	Beverly A. Floyd
1992-93	R. Gary Goff
1993-94	LaVonda B. Keel
1994-95	Kenneth C. Robinson
1995-96	Derrel G. Curry
1996-97	Mary Beth Briscoe
1997-98	Pamela J. Townsend
1998-99	Kathy B. Martin
1999-00	W. Curt Miller
2000-01	Annette N. Baker
2001-02	Paul T. Graham
2002-03	Phil Cusa
2003-04	Mitzi C. Winters
2004-05	Jonathan Kimsey
2005-06	Yolanda Rich
2006-07	Dawn Walton
2007-08	Kimberly Shrewsbury
2008-09	Vicki Parks



Alabama Chapter Committees & Councils

2009 - 2010

Constitution & Bylaws Committee

CHAired BY:

Linda J. Maddox
MedAssist Incorporated
2 Perimeter Park South, Suite 500 West
Birmingham, AL 35243
(205) 969-8001 ext. 4361

This Committee has the responsibility to provide the membership of the Alabama Chapter with a current copy of the Constitution and Bylaws. This is normally published in the Annual Membership Directory and Service Plan. This Committee also receives and/or recommends changes in the Constitution and Bylaws to the Board of Directors and membership.

Nomination Committee

CHAired BY:

Staphanie Martin
Helen Keller Hospital
200 Martin Ln
Russelville, AL 35654-8742
(256) 386-4011

This Committee has the responsibility to present the ballot of officers to the Alabama Chapter and submit the results of the election to National HFMA. Before the selection of candidates and the election, the Committee should observe potential officer candidates throughout the year and contact the proposed candidates and ascertain their willingness to serve the Alabama Chapter.

Registration Committee

CHAired BY:

Sherri Harper
Medassist A Firstsource Company
1 Perimeter Park S Ste 300S
Birmingham, AL 35243
(205) 970-4358

This committee is responsible for the management and organization of the Registration Desk at the actual Institutes. The committee works closely with the Technology committee and the Institute VP and Planning Committees to make sure that all information is collected and formatted prior to Institutes to facilitate an organized and attendee friendly process at and during the Institute.

Technology Committee

CHAired BY:

Mitzi C. Winters, FHFMA
Medassist A Firstsource Company
1 Perimeter Park S Ste 300S
Birmingham, AL 35243
(205) 821-9011

This Committee is responsible for the Alabama Chapter's web site content and the electronic communications to the membership. The committee should work closely with Chapter Institute Vice Presidents and Forum Leaders to facilitate use of web and electronic transmissions in regard to institute registration, advertisement and tracking.

Member Recruitment Council

CHAired BY:

Lonnie Younger
Huntsville Hospital
101 Sivley Rd SW
Huntsville, AL 35801
(256) 265-8818

This Council has the responsibility to increase the membership of the Alabama Chapter within the guidelines established by National HFMA and the goals of the Alabama Chapter.

Specific responsibilities include:

- In conjunction with the Chapter Officers, establish the annual membership goal.
- Follow up on members not reviewing membership subsequent to June 1 through letters and telephone calls to meet the chapter member retention. Evaluate areas of potential membership and communicate with interested applicants. Invite non-members to attend meetings and encourage them to join HFMA.
- Receive applications from potential members and file these applications with National HFMA.
- Furnish a copy of the applications to the Chapter President and Chapter Secretary.
- Provide the Chapter Secretary with enrollment information at Chapter Institutes and Board meetings.
- Recommend members to the Board of Directors for Special Merit Awards.
- Coordinate with Chapter Secretary to ensure individual membership history records are up-to-date and maintained.

Past Presidents' Advisory Council

CHAired BY:

Vicki H. Parks, FHFMA
St. Vincent's Health System
209 Linn Drive
Trussville, AL 35173
(205) 939-7191

This Council serves in an advisory capacity to the Officers and the Board of Directors of the Chapter.

Specific responsibilities include:

- Review and take action on recommendations by the Board of Directors and past presidents and recommend any changes it considers desirable for a more efficient operation of the Alabama Chapter.
- Prepare the Chapter's "Annual Report" which is a Charter requirement of National HFMA.

Professional Excellence Council

CHAired BY:

Vicki H. Parks, FHFMA
St. Vincent's Health System
209 Linn Drive
Trussville, AL 35173
(205) 939-7191

This Council has the responsibility of advising the Officers and the Board of Directors of the Chapter on the needs, opportunities and resources available in order to improve the level of knowledge in healthcare financial management through education. This Council also has the responsibility of increasing the number of certified members in the Alabama Chapter.

Specific responsibilities include:

- Advise or propose objectives and goals for education and research programs to meet the needs of the Chapter.
- Review and monitor the educational programs provided to the Chapter by National HFMA.
- Develop a coaching course(s) for Chapter members and motivate the members to prepare themselves for professional certification.
- Arrange Certification events and/or meals at Institute meetings in order to reward certified members.
- Stimulate membership interest and participation in all aspects of Chapter education functions.
- Provide study materials and assistance in taking the certification exams.

Projects Council

CHAired BY:

Jonathan Bedell
St. Vincent's Health System
133 25th Ave NW Apt D
Birmingham, AL 35215
(205) 838-6171

This Council has the responsibility of making recommendations to the Officers and the Board of Directors of the Chapter on upcoming projects beneficial to the membership.

Specific responsibilities include:

- Advise or propose projects to the Board..
- Review and monitor the progress of such projects.

Publications Council

CHAired BY:

Libby Bailey, CPA
Callahan Eye Foundation Hospital
1720 University Blvd, Suite 500
Birmingham, AL 35233
(205) 325-8525

Membership Directory
Richard Byerly, Jr., CHFP
East Alabama Medical Center
2000 Pepperell Parkway
Opelika, AL 36801
(334) 794-3411

This Council has the responsibility of advising the Officers and the Board of Directors on the needs, opportunities and resources available in order to improve the level of knowledge in healthcare financial management through publications and the responsibility to publish the Chapter Directory and Service Plan.

Specific newsletter responsibilities include:

- Coordinate the publication of the Bama Chatter, the Chapter newsletter.
- Serve as the editor of the Bama Chatter.
- Request articles and photographs for publication in the newsletter from the Officers and other Chapter members.
- Develop news releases for local newspapers and institutional publications to include election of officers and board members, special awards, and special events or programs.
- Accumulate material throughout the year for the Annual Highlight Report.

Specific directory responsibilities include:

- Ensure that the directory conforms to the guidelines established by National HFMA.
- Publish and distribute the directory prior to the National HFMA deadline.

Chief Financial Officers' Forum

CHAired BY:

Kim Shrewsbury, CPA
St. Vincent's Health System - St. Vincent's East
50 Medical Park
Birmingham, AL 35235
(205) 838-3424

This Forum has the responsibility to address the specific needs of those Chapter members serving as chief financial officers.

Specific responsibilities include:

- Use the Forum for advocacy input to public policy development.
- Identify and obtain information on high priority developments.
- Participate in quarterly meetings by providing topics of interest to the Forum members and encourage attendance of all the chief financial officers.

Patient Financial Services Forum

CHAired BY:

Tavie Bender
Trinity Medical Center
880 Montclair Road, Suite 226
Birmingham, Al 35213
(205) 592-3846

This Forum has the responsibility to address the specific needs of those Chapter members employed in patient financial services.

Specific responsibilities include:

- Increase member participation and the sense of belonging by providing quality topics at the quarterly meetings.
- Strengthen the networking opportunities in the healthcare industry.
- Distribute hot topic information to Forum members as regulatory and public policy issues arise.

Compliance Forum

CHAired BY:

Leigh Aufdemorte
Callahan Eye Foundation Hospital
1720 University Blvd
Birmingham, AL 35233
(205) 325-8396

This Forum has the responsibility to address the specific needs of those Chapter members serving as compliance officers.

Specific responsibilities include:

- Use the Forum for advocacy input to public policy development.
- Identify and obtain information on high priority developments.
- Participate in quarterly meetings by providing topics of interest to the Forum members and encourage attendance of all the compliance officers.

Quality Council

CHAired BY:

Laura McRae
Cullman Regional Medical Center
P.O. Box 1108
Cullman, AL 35058
(256) 737-2515

This Council has the responsibility to develop quality management processes at the Chapter level.

Specific responsibilities include:

- Assess member/customer requirements through methods that consider HFMA's guidelines for research.
- Evaluate existing programs and member/customer satisfaction with these programs through methods that consider HFMA's guidelines for research.
- Conduct a formal program of chapter leadership orientation and development.
- Conduct and publish benchmarking studies to identify best practices among chapters and apply these best practices to the Chapter.

History of the Alabama Chapter of HFMA

The Alabama Chapter of HFMA began organizing service to its membership in 1958. From the handful of people who first met, this Chapter has grown in membership to its present level of more than five hundred members. Throughout its history, the Alabama Chapter has informed and educated its membership about the many changes occurring in the healthcare industry. With the dedication and perseverance of its members, the chapter has established a precedent of excellence and service which has made it one of the most respected chapters in HFMA. Following are some highlights of the chapter's history:

1958-1959: Several meetings were held for the purpose of organizing a state-wide chapter of the American Association of Hospital Accountants (AAHA). On April 22, 1959, under the direction of the national officers of AAHA, the Alabama Chapter of AAHA was formed at a meeting at the Redmont Hotel in Birmingham. As of August 2, 1959, there were sixteen members, with nineteen applications awaiting approval.

1962: By 1962, the membership had grown to eighty-four. Members were segregated into three councils: Northern, Central and Southern. The chapter had members representing 50 of the 139 hospitals located within the state. In order to participate in the Alabama Hospital Association, the chapter needed members from at least sixty percent of Alabama hospitals. Therefore, the membership criteria was expanded to include individuals involved in credit and collections as well as data processing.

1963: The hospital industry was introduced to Uniform Billing, Uniform Accounting and Cost Finding. The Alabama Chapter attained the criteria for membership in the Alabama Hospital Association and was invited to join. Also, a fourth council, Jefferson, was added, a segregation from the Northern Council.

1964: Bama Chatter was established as the official newsletter of the Alabama Chapter. Milton Booth was the first Alabama Chapter member to pass the Fellowship exam.

1968: A name change to Hospital Financial Management Association and a new constitution and set of bylaws was adopted for the national organization. Chapter membership had grown to 118. The first Chapter Officers' Workshop and the first printing of the members' handbook occurred this year.

1969: Dewey Parker became the first Alabama Chapter member to pass the Certified Manager of Patient Accounts examination.

1970: The first Alabama Chapter Outstanding Member award went to Don Ball.

1971: Membership had grown to 214. Annual Institute held at Gulf Shores, Alabama.

1972: The Western Council was formed.

1973: Chapters from South Carolina, Tennessee, Georgia, Florida and Alabama organized the first Dixie Institute. This also marked the first year that the Matrix System to chapter management was used.

1974-1979: Regular council meetings were held to discuss the topics of the era. Major topics focused on cost finding, credit and collections, business office management, budgeting, cost containment and reimbursement, accounts receivable management, and internal auditing. By 1979, membership had grown to 320. Of this number, only 63 had joined the chapter prior to January 1, 1970.

1982: The name of the national organization was changed again, this time to Healthcare Financial Management Association. This better represented the membership as a whole since the organization had grown to include members representing diversified interests within the healthcare industry. The constitution and bylaws were rewritten to reflect the change.

1983-1984: The Alabama Chapter had over 400 members as they celebrated twenty-five years in existence. The charter members who had sustained membership from the chapter's inception were: Milton Booth, Sister Theresa D. Hopp, Robert M. Coats, Dan Childress, Amorette Reese and Faye Whitmire. In March, 1984, the Chapter hosted one of the most successful Dixie Institutes ever held.

1984-1985: The Chapter continued to grow to a membership of well over 400 members. The Alabama Chapter attained GLD status for the eighteenth consecutive year.

1989-90: The Alabama Chapter responded to every assigned and optional task force from National and was rewarded with the first place National award. The year ended with the Alabama Chapter ranking third overall in the Gerald League.

1990-91: The Alabama Chapter received the Award of Excellence for the first time ever, and first place for task force responses for the second year in a row. Honorable mentions were received for membership marketing and chapter projects. The first CFO forum was held, and two members were recruited to serve on a national level.

1991-92: The Alabama Chapter ended the year as second runner-up in the GLD Award of Excellence competition in the Gerald League. An honorable mention was also awarded to the Chapter for task force responses. The newly formed Patient Financial Services Forum was an immediate success with participation from throughout the state. The Chapter was represented at the National level by members on the National Matrix and the Chapter Achievement Team Program.

1992-93: The Alabama Chapter received the Award of Excellence in the Gerald League. An honorable mention was also awarded to the Chapter for chapter projects and the multi-chapter education program. The Chapter was represented at the National level by members on the National Matrix, National Task Forces and the Chapter Achievement Team Program. Thomas M. Hales, Chapter President in 1990-91: became the first Chapter Member to be elected to serve on the National Board of Directors.

1993-94: The Alabama Chapter certainly "Set the Course" this year by winning the Robert M. Shelton Award of Excellence for five years of sustained excellence! The Chapter won the Award of Excellence for the Gerald League and also won three Outstanding Achievement Awards for ProAction, Membership Recruitment and Chapter Education.

1994-95: This was another outstanding year for the Alabama Chapter. The Chapter ended the year as first runner-up in the GLD Award of Excellence in the Gerald League. The Chapter also won three Outstanding Achievement Awards for Multi-Chapter Education Programs, Projects and Newsletter and set a new standard of programming excellence by retaining nationally recognized keynote speakers for the Institutes.

1995-96: The Alabama Chapter completed another exceptional year. The Chapter won the GLD Award of Excellence in the Gerald League. The Chapter was also recognized for its Outstanding Achievement in Chapter Education. These awards were presented at the Annual National Institute in San Diego in June.

1996-97: The Alabama Chapter again received the Gerald League GLD Award of Excellence and Chapter Achievement Awards for Education, Membership Recruitment, Membership Retention, ProAction!, Multi-Chapter Education and two Chapter Project awards.

1997-98: The Alabama Chapter won the Charles F. Mehler Gold Award for Outstanding Performance in Educational Programming, the C. Henry Hottum Gold Award for improvement in Educational Programming, and five Helen M. Yerger Special Recognition Awards.

1998-99: Mr. Robert M. Shelton said, "Stars will shine on Alabama at the Annual National Institute" and they did! The Alabama Chapter won the Robert M. Shelton Award of Excellence for five years of sustained excellence. The Chapter also won the Charles F. Mehler Gold Award for Outstanding Performance in Educational Programming, the C. Henry Hottum Bronze Award for improvement in Educational Programming and seven Helen M. Yerger Special Recognition Awards in the following areas: Advocacy, Education (2), Improvement, Member Service, and Membership Recruitment & Retention. Five members are now serving at the National level.

1999-00: The Alabama Chapter won the Charles F. Mehler Gold Award of Excellence for Education, The Bronze Award of Excellence for Certification, and five Helen M. Yerger Special Recognition Awards in the following areas: Education (3), Member Service, and Improvement.

2000-01: The Alabama Chapter won the Charles F. Mehler Gold Award of Excellence for Education, The C. Henry Hottum Award for Significant Improvement in Education, The Bronze Award of Excellence for Certification, and seven Helen M. Yerger Special Recognition Awards in the following areas: Education (2), Member Service (2), Collaboration (2), and Improvement.

2001-02: The Alabama Chapter revamped its strategic plan to focus on membership growth and advocacy while maintaining its longstanding tradition of excellence in education. These efforts resulted in the receipt of Gold Awards for Education and Membership Growth, a Silver Award for Certification, and six Helen M. Yerger Special Recognition Awards in the following areas: Education (2), Collaboration (2), Improvement (1), and Innovation (1). Highlights of the year included the development of HFMA's first exclusively electronic Membership Directory, implementation of a stringent Chapter treasury management plan, the passage of nine certification exams by Chapter members, and the provision of 24.89 educational hours per member.

2002-03: The Alabama Chapter continued its role as an organization that offers excellent education to the membership. The results were winning four Helen M. Yerger Special Recognition Awards in Education, and a Silver Award of Excellence in Education. We had three members become certified and began the implementation of a new web site to parallel National HFMA's goals.

2003-04: The Alabama Chapter once again had an outstanding year. The Chapter received the Charles F. Mehler Gold Award of Excellence for Education, the Henry Hottum Award for Educational Performance Improvement and the Silver Award of Excellence for Membership Growth. In addition, the Chapter received a total of 7 Helen M. Yerger Recognition Awards.

2004-05: The 2004/2005 year was another successful year for the Alabama Chapter. The Alabama Chapter was awarded the John M. Stagl Silver Award for Excellence for Education and the Bronze Award for Excellence for Certification. Additionally, the Alabama Chapter won four individual and two multi-chapter Helen M. Yerger Special Recognition Awards in the following areas: Improvement (3), Innovation (1), Education (1), and Collaboration (1).

2005-06: Another stellar year! The John M. Stagl Silver Award for Excellence for Education, the Gold Award of Excellence for New Member Retention and the Gold Award of Excellence for Membership Growth and Retention were presented to the Chapter during the Annual National Institute in Orlando, Florida. Additionally, the Alabama Chapter received six Helen M. Yerger Special Recognition Awards. Three individual chapter and three multi-chapter awards were received in the following areas: Education (3), Collaboration (2) and Membership Recruitments & Retention (1). The chapter achieved its goal of making the Chapter's Annual Institute in Destin, Florida more family friendly with activities planned for the entire family.

2006-07: We ended the year on a high note with our ANI awards! We were awarded the Silver Award of Excellence for Certification and Bronze Award of Excellence for Membership Growth and Retention. The Chapter was also recognized as the recipient of 3 Helen M. Yerger awards: Improvement, Strategic Planning, and Certification and Education. The Chapter also received 2 multi-chapter awards for Outstanding Performance in Education and Member Service.

2007-08: The National Healthcare Financial Management Association celebrated the year's accomplishments in June 2008 during its 55th Annual Chapter Presidents Dinner and Meeting at their Annual National Institute in Las Vegas. The Alabama Chapter's leadership was present and received the Charles F. Mehler Gold Award for Excellence in Education and the C. Henry Hottum Award for Educational Performance Improvement. In addition, the Chapter received a total of three Helen M. Yerger Special Recognition Awards. These awards recognize chapters who have achieved outstanding performance in programs, services and administration. The Alabama Chapter received awards in the following areas: Member Services – Membership Improvement Initiative; Communications; Education – Alabama Fall Institute Meeting November 2007. Congratulations to the Chapter officers, Board members, Vice-Presidents and Committee Chairs and members for their dedication and outstanding achievements during the year.

2008-09: What a night to remember! The Alabama Chapter of HFMA was honored at the 2009 Annual National Institute (ANI) in Seattle, Washington on June 15, 2009 for its outstanding accomplishments during the past year. The Chapter received the Charles F. Mehler Gold Award for Excellence in Education and the C. Henry Hottum Award for Educational Performance Improvement. The Chapter held numerous educational events totaling 13,570.47 registrant hours which equates to 23.48 educational hours per member. These events included institutes, forums and workshops organized to educate members on various issues affecting the healthcare industry. The Chapter also received the Bronze Award for Excellence in Certification ending the year with 7 passed exams and the Bronze Award for Membership Growth and Retention ending the year with 585 members. In addition, the Chapter received a total of six Helen M. Yerger Special Recognition Awards. These awards recognize chapters who have achieved outstanding performance in programs, services and administration. The Alabama Chapter received awards in the following areas: Innovation - The Alabama Chapter Introduces I-GEN, Innovation - The Script: Celebrating 50 Years: Exchange of information, Excellent Service and Quality Education, Collaboration - AAHIM/HFMA Symposium, Improvement - Alabama Annual Institute Meeting June 2008, Education - Multi-Chapter HFMA Region 5 2009 Dixie Institute in Mobile (Alabama, Florida, Georgia, South Carolina and Tennessee), Member Services - Multi-Chapter Region 5 Charitable Activity: Collection of Toiletry Items (Alabama, Florida, Georgia, South Carolina and Tennessee). Congratulations to the Chapter officers, Board members, Vice-Presidents and Committee Chairs and members for their dedication and outstanding achievements during the year.

Alabama Chapter Charter Members

Sister M. Angeline
Thelma P. Bonds
Robert H. Boone
Milton O. Booth
Ethel Brasher
Jesse Brown
Dan S. Childress
Robert M. Coats
Henry D. Cornelius
Kyser Cox
Sister Mary David
Elizabeth Senn Douglas
Oscar U. Fowler
Grace Gardner
Cecil J. Hamiter
John Howell
L. C. Jolley
Maxine Kelly
Ruth Kennamer
Robert L. Kidd
Kathleen Kroker
Mel Lackey
Lilla M. Lawrence
W. M. Lytle

Sister Helen McMahon
Willie R. Murphree
Walter R. Neeley
Ethel Nivens
Jesse G. Porter
Amerette D. Reece
Gladys Richardson
Ibert Robles
Virginia Rutland
Stanley L. Schmulman
Elizabeth Smith
Will E. Stewart
James N. Sudduth
P. H. Taylor
Ilse B. Tutor
Roy Vance
Mildred C. Weatherbee
Carol Weaver
Margaret Wesson
Nellie Faye Whitmire



Alabama Hospital Association

www.alaha.org

Main Office

500 North East Blvd.
Montgomery, AL 36117
Phone: (334) 272-8781
Fax: (334) 270-9527

Legislative Office

770 Washington Ave., Suite 290
Montgomery, AL 36104
Phone: (334) 834-3477
Fax: (334) 834-3447

Birmingham Office

2204 Lakeshore Dr.
Lakeshore Park Plaza, Suite 230
Birmingham, AL 35209
Phone: (205) 879-8776
Fax: (205) 879-1239

Executive Staff

J. Michael Horsley President/CEO
mhorsley@alaha.org

R. Thomas Cooper, III Senior Vice President/Chief Financial Officer
tcooper@alaha.org

Danne J. Howard Vice President Government Relations
dhoward@alaha.org

J. Frazer Rolen Senior Vice President, Director of Federal Advocacy
frolen@alaha.org

Gregg Everett General Counsel & Senior Vice President
geverett@alaha.org

Rosemary Blackmon Vice President Public Relations
rblackmon@alaha.org

Jane Knight Vice President Membership Services
jknight@alaha.org

Kim Swinney Director of Regulatory Affairs
kswinney@alaha.org

Tim Thompson, CPA Controller
tthompson@alaha.org

Lacy Gibson Human Resources Director
lgibson@alaha.org

Rhonda Blackwood Assistant to the President
rblackwood@alaha.org

Calendar of Events
Summer & Winter Institutes
Format Changed
Education Offered Through Traveling Forums & Workshops

November 11-13, 2009

Fall Institute
The Wynfrey Hotel
Birmingham, AL

February 16-19, 2010

Region V Dixie Institute
Charleston Place Hotel
Charleston, SC

June 8-11, 2010

Alabama Annual Institute
Hilton Sandestin Beach & Golf Resort
Destin, FL

June 20-23, 2010

Annual National Institute
Gaylord Plaza
Nashville, TN

Some meeting dates may be tentative. Please check with program chairperson or watch for announcements in the BAMA CHATTER or on the web site at www.alabamahfma.org. Regional meetings, forums and joint meetings with the Alabama Hospital Association will be scheduled to address specific topics on a timely basis. These meetings will be announced in the BAMA CHATTER and on the web site at ww.alabamahfma.org.

Officer Registration Policy

The President, President-Elect, Secretary, Treasurer, Vice-Presidents and Board Members are entitled to receive a complimentary registration to the Annual and Fall Institute meetings during their term of office. Since the installation of the Officers and Board Members usually occurs at the Annual Institute, only the Officers and Board Members who are being installed at that Annual Institute are entitled to a complimentary registration. However, the complimentary registration does not apply to the Dixie Institute, CFO Forums, Patient Financial Services Forums, Southern Region Meetings, Small & Rural Meeting, Tax Update and other meetings sponsored by HFMA.

Statement Of Budgeted Receipts And Disbursements

June 1, 2009 - May 31, 2010

Budgeted Receipts

Sponsorship Fees	\$90,000
Program Receipts	108,000
Other	4,000
Interest Income.....	4,000
Membership Rebate	11,000
Total Receipts	\$217,000

Budgeted Disbursements

Programs/Meetings	\$148,000
Officers' Travel.....	40,000
Membership Directory	4,000
Newsletter.....	8,500
Awards/Gifts/Recruitment.....	6,000
Website	12,000
Miscellaneous.....	15,000
Total Disbursements	\$233,500

Excess of Budgeted Receipts Over Disbursements **\$(16,500)**

** Includes estimates for 2010 Annual Institute but does not include any provision for the 2011 Annual Institute which will be held in the next fiscal year. Timing of receipts and disbursements relative to these programs is uncertain.*

HFMA Alabama Chapter Constitution

Article I. Name

The name of this organization shall be the Alabama Chapter, Healthcare Financial Management Association. For the purpose of identification and brevity, this Alabama chapter shall hereinafter be referred to as the “Chapter” and the Healthcare Financial Management Association shall hereinafter be referred to as “HFMA”.

Article II. Objectives

The objectives of the Alabama Chapter, HFMA, shall be identical with those of HFMA. The HFMA is an association of individuals who are organized to improve financial management of hospitals and allied patient care institutions and:

1. To foster and increase knowledge of and proficiency in financial management;
2. To conduct and participate in educational programs and activities concerning financial management;
3. To provide media for the interchange of ideas and dissemination of material relative to financial management;
4. To bring about closer cooperation among individuals of varying disciplines in financial management;
5. To develop curricula and supporting material for use by educational institutions relative to areas of financial management;
6. To cooperate with hospitals and allied patient care institutions and agencies, and their related associations, governmental agencies, and other interested groups in matters pertaining to financial management;
7. To establish and promulgate principles relative to financial management;
8. To establish standards of performance for individuals and institutions in the various areas of financial management;
9. To do research in areas of financial management to help achieve these objectives.

Article III. Membership

Membership in the Chapter HFMA shall be open to all members of HFMA who live or work in the area set forth in the Chapter’s Petition for Charter or in its Charter should that area be different from the area described in the Petition for Charter. Classes of Membership within the Chapter and qualifications for Membership in those classes shall be the same as those specified in the Bylaws of HFMA.

Article IV. Activities

1. The activities of the Alabama Chapter HFMA shall be subject to such regulations as to activities, membership, organization, procedures, and financial relationship as the Board of Directors of HFMA may prescribe.
2. No dividends or pecuniary profits shall ever be declared or paid to the membership of the Alabama Chapter HFMA, or to any other person(s) or entities.

Article V. Management

The affairs of the Alabama Chapter HFMA shall be managed by the duly elected Chapter Officers and Directors. The powers and duties of the Officers and of the Board of Directors are defined in the Chapter’s Bylaws.

Article VI. Meetings

Meetings of the Chapter membership and of the Board of Directors shall be held in accordance with the Chapter’s Bylaws.

Article VII. Termination of Chapter’s Existence

If for any reason the Chapter ceases to function, as for example in the event of its liquidation or dissolution, or the revocation of its Charter for due cause by HFMA, all funds in the Chapter Treasury and all Chapter records shall automatically become the property of HFMA and shall be forwarded to the Secretary of HFMA.

Article VIII. Bylaws

1. The Bylaws of the Alabama Chapter HFMA shall be admitted and taken to be its laws subject to this Constitution.
2. The Bylaws may be amended in the following manner:
 - a. A Resolution to Amend the Bylaws, setting forth the full text of the proposed amendment, shall be adopted by the Board of Directors of the Chapter, and shall then be submitted to the Board of Directors of HFMA for its approval.
 - b. The Board of Directors of HFMA shall approve or disapprove the proposed amendment, (or approve the same upon condition that it be revised in state particulars,) and shall transmit its action to the Board of Directors of the Chapter.

- c. Upon receipt of the Resolution by the Board of Directors of the Chapter with the approval of the Board of Directors of HFMA (or upon adoption of a Resolution to Amend the Bylaws embodying the revisions suggested by the Board of Directors of HFMA, in the event that the Board of Directors of HFMA conditioned its approval upon the revision of the Resolution in stated particulars), the Secretary of the Chapter shall mail a copy of the Resolution to the members of the Chapter entitled to vote on the question, together with a ballot on which can be indicated approval or disapproval of the Resolution.
- d. The ballot shall clearly indicate that it is to be returned to the Secretary of the Chapter at the address shown on the ballot within thirty (30) days after the date shown on the ballot.
- e. The replies shall be opened and tallied by or under the supervision of the Secretary of the Chapter, and the results shall be made known to the membership. The Resolution shall be adopted if it receives the affirmative vote of two-thirds of those Chapter members who vote and return the ballot to the Secretary.

Article IX. Amendments to the Constitution

1. Amendments to the Constitution shall be made by a two-thirds vote of the Chapter membership voting, provided:
 - a. A copy of the Resolution to Amend the Constitution, heretofore approved by the Board of Directors, is mailed to all Chapter members by the Secretary of the Chapter HFMA together with a ballot on which can be indicated approval or disapproval of the Resolution; and provided that,
 - b. The ballot clearly indicates it is to be returned to the Secretary of the Chapter HFMA, at the address shown within thirty (30) days after the date shown on the ballot, at which time the replies shall be opened and tallied and results made known to the membership.
2. Before becoming effective, any such amendment must be submitted to and be approved by the Board of Directors HFMA.

HFMA Alabama Chapter Bylaws (Revised May 2004)

Article I. Membership Meetings

Section 1. Regular Meetings

Regular meetings of the Chapter membership shall be held at least four (4) times per year, at such time and place as shall be designated by the Board of Directors. Meetings devoted to educational programs, the annual meeting or special meetings shall be considered regular meetings for the purpose of this Section.

Section 2. Annual Meeting

The annual meeting of the chapter membership shall be within ninety (90) days preceding the end of each fiscal year of the Chapter at such time and place as the Board of Directors shall designate for the purpose of electing officers and directors and transacting such other business as may properly come before the membership.

Section 3. Special Meetings

Special meetings of the Chapter membership may be called at any time by order of the Board of Directors. Upon receipt of written request for a special business meeting from at least ten (10) percent of the Chapter members entitled to vote on matters presented to such meeting, the Secretary shall promptly issue notice on such meeting for a date not more than thirty (30) days following receipt of the request.

Section 4. Notice of Meetings

At least ten (10) days before the date of any meeting, the Secretary shall cause written notice thereof to be delivered or mailed to each member.

Section 5. Quorum and Vote Required

Ten (10) percent of the Chapter members entitled to vote thereat shall constitute a quorum at any meeting of the Chapter membership. If a quorum is not present at such a meeting a majority of the voting members present may adjourn the meeting from time to time without further notice. The vote of a majority of the votes entitled to be cast by the members present and voting at a meeting shall be necessary for the adoption of any matter voted upon at such meeting unless a different proportion is required by the Constitution of these Bylaws.

Section 6. Voting Rights

All members of the Chapter who are in good standing shall have the right to vote on matters submitted to a vote of the members. Each shall have one vote, and no one shall vote by proxy.

Article II. Officers, Vice-Presidents and Directors

Section 1. Officers

1. The Officers of the Chapter shall be a President, a President-Elect, a Secretary and a Treasurer, all of whom shall be exofficio, voting members of the Board of Directors. With the exception of the President, Officers shall be elected by a plurality of the votes submitted by the members to the Nominating Committee during the annual election of officers. The President-Elect shall automatically succeed to the office of President at the end of this term as President-Elect.
2. Officers shall assume office on June 1 following their election and shall serve for one year or until their successors take office. Chapter members possessing the right to vote shall be eligible to serve as Officers, provided that, effective June 1, 2005, all new Officers of the Chapter shall hold the certification of CHFP or FHFMA with HFMA. Officers shall be eligible for re-election.

Section 2. Duties of the President

The President shall serve as the chief executive officer of the Chapter. They shall preside at all meetings of the Chapter membership and the Board of Directors, calling meetings of the Board of Directors as they deem necessary. They shall exercise general supervision over the activities of the Chapter, shall assure adherence to the Constitution and Bylaws and keep the members of the Board of Directors fully informed and consulted concerning the business of the Chapter. They shall appoint whatever committees are necessary to carry out the objectives of the Chapter and shall serve as an ex-officio member of all such committees.

Section 3. Duties of the President-Elect

In the absence of the President, or during their incapacity (as determined by the Board of Directors), the President's duties will be performed by the President-Elect. The President or the Board of Directors may assign such duties as will allow the President-Elect to familiarize themselves with the duties of the Presidency and the policies, objectives and general affairs of the Chapter.

Section 4. Duties of the Secretary

The Secretary shall record the proceedings of the meetings of the Chapter. They shall notify members of their election to office, maintain a roster of members, issue notices of all meetings, and shall perform such other duties as may be assigned to them from time to time by the President. They shall also be responsible for planning and organizing the Chapter's Annual Institute for the upcoming year and serving as the Founders and Davis Chapter Management System contact for the Chapter.

Section 5. Duties of the Treasurer

The Treasurer shall receive and disburse the funds of Chapter. They shall keep and preserve proper vouchers and books of account which shall be open to inspection by the Board of Directors and the Audit Committee. They shall deposit funds of the Chapter in such banks as may be approved by the Board of Directors and shall disburse funds only upon approved vouchers. The Treasurer shall submit regular financial reports to the Board of Directors and an annual financial report to the Chapter membership and HFMA along with such other reports as may be required by HFMA from time to time.

Section 6. Vice-Presidents

In addition to the Officers, there shall be Vice-Presidents which consist of the various Institute Vice-Presidents and the Vice-President of Sponsorship. They shall be appointed by the incoming President and shall serve as ex-officio, non-voting members of the Chapter Board of Directors. The various Institute Vice-Presidents shall preside at all applicable program meetings. They shall submit a schedule of planned meeting dates for the year to the Chapter Board of Directors. They shall exercise supervision over all applicable Institute activities. Additionally, the Vice-President of Sponsorship shall be responsible for the Chapter's annual sponsorship program. The Vice-Presidents shall report regularly on their activities to the Board of Directors.

Section 7. Board of Directors

In addition to the Officers and Vice-Presidents of the Chapter, the Board of Directors shall consist of six members, all of whom shall be members possessing the right to vote. Two directors shall be elected in every year, for a term of two years, or until their successors take office, by a plurality of the votes submitted by the members to the Nominating Committee during the annual election of officers; provided, however, that six directors shall be elected to the first Board of Directors, three of whom shall serve for two years or until their successor takes office. The third director shall be the outgoing President who shall succeed to the Board of Directors without vote and shall also serve for a period of two years. The Board of Directors shall manage the affairs of the Chapter in accordance with the policies and procedures set forth by the HFMA Board of Directors, the Constitution, and these Bylaws

Section 8. Meetings of the Board of Directors

1. A minimum of four (4) regular meetings of the Board of Directors shall be held each year. Special meetings of the Board of Directors may be called by the President or any three (3) other members of the Board of Directors. At all meetings of the Board of Directors, a majority of the votes entitled to be cast by the members present shall be decisive of any action unless otherwise provided in the Bylaws.
2. The Secretary shall give written notice of all regular and special meetings at least ten (10) days in advance of such meetings. In the case of a special meeting, the notice shall state the purpose or purposes of the meeting.

Section 9. Vacancies in Elective Offices

1. Should a vacancy occur in the office of President, the President-Elect shall automatically succeed to that office and perform the duties thereof for the unexpired term. Succession to the office of President to complete the unexpired term of a prior President shall not prevent a person from serving as President for the next full term.
2. Should a vacancy occur in the office of President-Elect, the matter shall be referred to the Nominating Committee for action. The recommendation of the Nominating Committee shall be referred to the membership for their consideration and vote. A vacancy in the office of the President-Elect shall not be deemed to have occurred by reason of the President-Elect automatically succeeding to the unexpired term of the office of the President as the result of a vacancy occurring therein.
3. Should a vacancy occur in the offices of Vice President, Secretary or Treasurer, the Board of Directors shall appoint a successor for the unexpired term.

Section 10. Board of Director Vacancies

Should a vacancy occur in a Board of Director position, the unexpired term shall be filled by a qualified member of the Chapter elected by a majority vote of the Chapter Board of Directors. Voting may be held by mail.

Section 11. Removal of Officers or Directors

Any Officer or Director may be removed by the persons authorized to elect such Officers and Directors whenever in their judgment the best interest of the Chapter shall be served by such removal. In the case of removal by the membership, the affirmative vote of two-thirds of the qualified members present and voting at a meeting at which such removal is to be considered shall be required to effect such action. No action to remove an officer or Directors shall be taken unless the meeting notice shall have specified that such action is to be considered.

Article III. Committees

Section 1. Standing Committees

The President shall appoint the following standing committees from among the qualified members of the Chapter (if not otherwise specified below).

1. **A FINANCIAL REVIEW COMMITTEE** whose duty it shall be to ensure that a financial review is performed on the books and financial records of the Chapter at the close of each fiscal year. The Financial Review Committee shall be comprised of the Officers and Board of Directors. The Financial Review Committee or their designees shall perform an annual review of financial records and communicate the results to the Board of Directors, review and report on the adequacy of the Chapter's internal controls to the Board of Directors, and perform such other duties as may be assigned by the Board of Directors.
2. **A NOMINATING COMMITTEE** whose duty it shall be to nominate officer and director candidates from among the qualified members of the Chapter to serve as members of the Board of Directors or as Officers. The Nominating Committee shall be led by the President-Elect who shall appoint other members to the Nominating Committee as deemed necessary. Only regular and advanced members are eligible for appointment to the Nominating Committee.
3. **A MEMBERSHIP COMMITTEE** whose duty it shall be to conduct all membership recruitment activities of the Chapter.

Section 2. Other Committees

The President shall appoint other committees as the need arises and as authorized by the Board of Directors.

Article IV. Dues

Section 1. HFMA Dues

Annual dues and other fees assessed by HFMA, and the rebates thereon to the Chapter, shall be as determined by the HFMA Board of Directors.

Section 2. Chapter Assessments

In addition to the minimum membership dues payable to the HFMA, the Chapter Board of Directors may levy additional assessments upon Chapter members for the sole benefit of the Chapter, provided such assessments are for purposes consistent with the general aims and purposes of HFMA. A member's right to vote and to hold office in the Chapter shall not be voided or suspended by reason of his failure to pay such assessment.

Section 3. Payment of Annual Dues

1. The annual dues shall be payable on such date or dates and in such manner as may be prescribed in the Bylaws of HFMA.
2. Applications of new members shall be accompanied by checks for the application fee then in effect and prorated dues for the first year as set forth by the HFMA Board of Directors.
3. Except for the initial payment by a new member, bills will be sent directly by HFMA to members who shall remit to HFMA.

Section 4. Delinquency

Members who have not paid their annual dues within the time provided in HFMA's Bylaws shall cease to be members and may be reinstated as provided in HFMA's Bylaws. The Chapter shall cooperate in encouraging prompt payment of membership dues.

Section 5. Suspension and Expulsion

Any member whose conduct shall be found to be detrimental to the objectives of HFMA, or who is found to have engaged in activities which violate its Code of Ethics as in effect from time to time, may be recommended for suspension or expulsion by a vote of the Board of Directors of the Chapter. The member who the Board of Directors contemplates recommending for suspension or expulsion shall be entitled to receive in writing from the Board of Directors the specific charges which have led the Board to contemplate such action and shall, if he so desires, be afforded a hearing before the Board or before a special committee thereof appointed by the President. The Board's recommendation, together with any evidence adduced before the Board, or special committee, shall be referred to the President, HFMA, for action by the HFMA Board of Directors in accordance with its Bylaws, policies and procedures.

Article V. General Provisions

Section 1. Notice

Whenever any notice is required to be given to any person by these Bylaws, such notice shall be in writing and may be given personally, by mail, by facsimile, or by electronic mail, addressed to such person at their address as it appears on the records of the Chapter. Any notice shall be deemed given when personally delivered or, if by mail, when deposited, postage prepaid, in the United States mail, or, if by facsimile, when transmitted by the delivering individual, or if by electronic mail, when sent by the delivering individual.

Section 2. Waiver of Notice

Whenever any notice is required to be given to any person by these Bylaws, a waiver of notice in writing signed by the person entitled to notice, whether before or after the time stated in the notice, shall be equivalent to the giving of notice. Attendance at any meeting, except attendances for the purpose of objecting to the transaction of business because the meeting is not properly called or convened, shall constitute waiver of notice of the meeting.

Section 3. Titles

Section and Article headings in these Bylaws are for convenience only and shall not affect the interpretation of any provision therein.

Section 4. Fiscal Year

The fiscal year of the Chapter shall be from June 1 through May 31.

Section 5. Activities

The Chapter shall be subject to the terms and conditions set forth in its original charter, as granted by HFMA and as may be amended by HFMA from time to time. Additionally, in recognition of the relationship between HFMA and its various Chapters, all actions and activities of the Chapter shall be in accordance with the Constitution, Bylaws, policies, procedures and regulations of HFMA (including those relating to Federal, state and local income tax law requirements, if any, antitrust compliance, membership procedures, disciplinary procedures and use of trademarks and other intellectual property in which HFMA owns or claims rights.) The Chapter shall not obligate or otherwise make HFMA liable for any expenditures nor shall it make commitments or advance positions on behalf of HFMA unless such expenditures, commitments or positions shall first have been approved in writing on behalf of HFMA by an authorized officer thereof.

Section 6. Informal Action

Any action required or permitted to be taken at any meeting of the Board of Directors or of any committee may be taken without a meeting if a consent in writing, setting forth the action taken, shall be signed by all of the directors or committee members entitled to vote. Any such consent shall have the same force and effect as a unanimous vote.

Section 7. Indemnification

1. Every present or former director, officer, committee member or any person who may serve or has served at the request of the Chapter or by its election as a director or officer of any other corporation or organization, shall be indemnified by the Chapter against expenses actually and necessarily incurred by them in connection with the defense or settlement of any action, suit, or proceeding in which they or any of them are made parties, or a party, by reason of being or having been a director or officer of such other corporation or organization except in relation to matters as to which any such present or former director, officer or committee member shall be adjudged in such action, suit or proceeding to be liable for willful misconduct in the performance of duty and to such matters as shall be settled by agreement predicated on the existence of liability.

2. The Board of Directors of the Chapter has the power to purchase and maintain insurance on behalf of any and all of its present or former directors, officers or committee members or any person who has served at its request or by its election as a director or officer of another organization or corporation against any liability or settlement based on asserted liability, incurred by them by reason of being or having been a director, officer or committee member or a director or officer of such other corporation or organization, whether or not the Chapter would have the power and duty to indemnify them against such liability or settlement under the preceding provision of this action.

3. Expenses incurred in defending against any liability, or asserted liability, in any action, suit or proceeding may be paid by the Chapter in advance of the final disposition thereof, as authorized by the Board of Directors in the specific case, upon receipt of an undertaking by or on behalf of the director, officer, or committee member in form and substance satisfactory to the Board of Directors, to repay such amount unless it shall ultimately be determined that they are entitled to be indemnified by the Chapter as authorized by the provision of this section.

4. The foregoing rights of indemnification shall be in addition to and not exclusive of all other rights to which such present or former director, officer or committee member may be entitled.

Section 8. Amendment of the Bylaws

1. The Bylaws of the Chapter shall be admitted and taken to be its laws subject to the governing documents of HFMA and the Chapter Constitution. The Bylaws may be altered, amended or repealed and new Bylaws may be adopted by a majority vote of the members voting at the annual meeting or a meeting called for that purpose.

2. The Bylaws may be amended in the following manner:

a. A Resolution to Amend the Bylaws, setting forth the full text of the proposed amendment, shall be approved by the Board of Directors and shall be submitted to HFMA for approval by or on behalf of its Board of Directors.

b. The Board of Directors of HFMA shall approve or disapprove the proposed amendment(s), or approve same upon condition that it be revised in stated particulars, and shall transmit its action in writing to the Board of Directors of the Chapter.

c. Upon receipt of the approved Resolution or upon adoption of a Resolution to Amend the Bylaws embodying the revisions stipulated by or on behalf of the HFMA Board of Directors in the event that the HFMA Board of Directors approval was conditional, the Secretary of the Chapter shall mail a copy of the Resolution to each voting member of the Chapter together with a notice of meeting at which the vote on the amendment(s) is to be taken.

d. Upon adoption of any amendment by the Chapter membership, the Bylaws shall be immediately revised incorporating said amendment(s) and a copy of the Bylaws shall be transmitted to HFMA for filing. Amendments to the Bylaws shall become effective immediately, unless otherwise provided in the text of the amendment.

3. In the event that the Constitution or Bylaws of HFMA shall be amended in a manner which **requires** an amendment to this Constitution, this Constitution shall be amended as required by that amendment to the Constitution or Bylaws of HFMA without any action on the part of the Chapter or its membership or HFMA. Any such amendment shall become effective concurrently with the amendment to the Constitution or Bylaws of HFMA which required it, and the text of the amendment shall be provided to the Chapter by HFMA as promptly as practicable following the adoption thereof.